



BANGALORE TECHNOLOGICAL INSTITUTE

(An ISO 9001:2015 Certified Institute)

Kodathi Village, Varthoor Hobli, Bangalore East Tq, Bangalore Urban District,
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Internal Quality Assurance Cell (IQAC)

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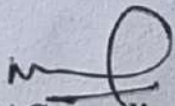
Date: 18.01.2023

CIRCULAR

A meeting is proposed to be convened with all the members of IQAC at 10.00 am on 20-01-2023 in the seminar hall. All the members are requested to make it convenient to attend the same.

Agenda:

1. Review of last meeting and confirmation.
2. Status of faculty activities
3. Completion of faculty development programs
4. Current status of NPTEL courses completion
5. ISO 9001: 2015 Certification Process Renewal


IQAC coordinator


Principal 18-01-23
Principal
Bangalore Technological Institute (BTI)
Kodathi, Off Sajapur Road
Bangalore-560035

Copy to: All HoD's and IQAC Members



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Date: 20th January 2023

Internal Quality Assurance Cell (IQAC)

MINUTES OF SECOND MEETING OF IQAC HELD ON 20th JANUARY, 2023

The Second meeting of the Internal Quality Assurance Cell (IQAC) was held at 10.00 am on 20th January 2023

The Following Members were Present:


S. No	Name	Designation	Position	Signature
1	Dr. H S Nanda	Principal	Chairperson	
2	Dr. R Bala Sundar Rao	HoD- ME	Coordinator	
3	Dr. Manjula N	Trustee	Member from the Management	
4	Dr. Sohan Kumar Gupta	HoD- CS	Faculty Representative	
5	Prof. B. M. Ramalinga Reddy	HoD- CV	Faculty Representative	
6	Prof. Deepa T	HoD- EC	Faculty Representative	
7	Mrs. Gigi Susan George	AP-CV	Faculty Representative	
8	Dr. Mohamed Saleem	Asso. Prof. - ME	Faculty Representative	
9	Mrs. Ambica V	AP-EC	Faculty Representative	
10	Mr. Saravanakumar T	HoD-BS	Faculty Representative	
11	Mrs. Riya Kini Jacob	PO	Faculty Representative	
12	Mr. Raghukumar	AO	Administrative officer	
13	Mrs. Ranjana Jha	Admissions Incharge	Administrative officer	
14	Mr. Vishwanath Reddy	Kasavanahalli	Nominee from Local Society	
15	Mr. Prithvi Narayana Reddy	Student	Nominee from Students	
16	Ms. Avishka Tomar	Alumni	Nominee from Alumni	
17	Mr. C L Gowda	Secretary	Nominee from Employer	
18	Mr. Shashikiran	Managing Director, Arushi Green Energy (India) Private Limited, Bangalore-104	Nominee from Industrialists	
19	Mr. Govinda Swamy	Parent	Nominee from Stakeholders	

Meeting Agenda:

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The Following are the points raised for discussion:

1. The coordinator read the minutes from the last meeting, and the IQAC members approved.
2. The chairperson discussed the faculty development programs organized by external resource person
3. The placement officer is asked to submit the list of placed students and to submit the suggestions to improve the employability skills of the students
4. The committee is suggested to conduct Awareness programs on latest Technologies for the faculty members.
5. All criterion incharges were asked to submit the preliminary documents on or before 31st July 2023 for the NAAC accreditation process
6. The faculty members were asked to submit the proof for their innovation in the teaching and learning process
7. The HODs were asked to share the points discussed in the PTA meetings.
8. The committee has reviewed the performance appraisal forms and asked the status of the promotions, awards and rewards and the other developmental opportunities for the faculty members.
9. Faculty members are asked to submit the research papers published in scholarly journals and certificates for their participation and presentation in national and international conferences.
10. All the faculty members are asked to prepare and update the documents for ISO 9001: 2015 Certification Process Renewal


IQAC coordinator


Chairperson
Principal
Bangalore Technological Institute (BTI)
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